



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON THE 11<sup>TH</sup> JUNE 2019**

**Present:** Cllr Boulton Cllr Doherty Cllr Harrison  
Cllr Hill Cllr John Morgan Cllr Roberts  
Cllr Sanford Cllr Thornhill

**In attendance:** Vanessa Lawrence, Roz Capps (Clerks), Mrs M Sawyer,  
Mrs H Selby, Mr & Mrs Pugh, District Cllr Andrews(part),  
District Cllr Trotter (part)

**031 19/20 Apologies for absence**  
Apologies were received from Cllrs Bowen, Foxall, Jefferies, Jack Morgan & Nicholls, County Cllr Theodoulou

**032 19/20 Declarations of Interest in Items on the Agenda**  
None received

**033 19/20 To approve the Minutes of the Full Council meeting held on the 14<sup>th</sup> May 2019**  
It was **RESOLVED** to approve the Minutes of the Full Council Meeting (Annual) held on the 14<sup>th</sup> May as a true and accurate record of the proceedings. Proposed Cllr Morgan, seconded Cllr Doherty – all in favour.

**034 19/20 To receive the Declaration of Acceptance of Office from Councillors not present at the Annual Town Council meeting in May.**  
Only two members were unavailable at the last meeting. Cllr Hill and Cllr Jack Morgan. Cllr Hill has duly signed his Declaration of Acceptance of Office in the presence of the Clerk in the office and Cllr Jack Morgan will be asked to call in to sign in the next week.

**ACTION: Clerk to contact Cllr Jack Morgan**

**035 19/20 Clerks/Chairmans report**  
The Clerks report had circulated prior to the meeting. No comments received. No report from the Chair.

**036 19/20 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**  
It was **RESOLVED** to adjourn the meeting for Public Participation – proposed Cllr Morgan, seconded Cllr Sanford – all in favour.

Q&A

- Mrs Sawyer wanted assurance regarding the works to the river walk path adjacent to her property, that the erosion of the riverbank is being dealt with.

- The Chair advised that this was all in hand and it was hoped that the ‘Faggoting’, which is required to bolster the riverbank would be taking place in the next few weeks.
- Mr Pugh asked if there was any progress on clearing ‘The Courtbrook’?
- A team of volunteers organised through FWAG is being organised and it is hoped that some clearance work will take place in the near future. The Clerk said that she would chase this up.

**037 19/20 To agree to reconvene the meeting following Public Participation, if applicable.**

It was **RESOLVED** to reconvene the meeting, proposed Cllr Harrison, seconded Cllr Sanford – all in favour.

**038 19/20 Chairman’s Announcements**

The Chair reported that the Fairford Festival was one of the best yet. The parade was well attended, and everyone enjoyed the event.

**039 19/20 To consider invitations to meetings (e-mailed)**

None received

**040 19/20 To consider correspondence received (for information only e-mailed)**

None received

**041 19/20 To receive reports on meetings attended**

District Cllr Andrews reported as follows:-

- the defibrillator for the Bowls Club has arrived and arrangements are being made for an electrician to fit this.
- The deadline for receipt of applications for the Healthy Communities Grant has been extended to 1<sup>st</sup> July (1<sup>st</sup> phase).
- East End planning application - in consultation with Fairford’s Chair of Planning. This planning application is considered on the 12<sup>th</sup> June.

District Cllr Doherty reported as follows:-

District Cllr Doherty reported as follows:

- Many changes are taking place relating to waste collection services, which will take effect in November. This will be widely advertised. There are new waste collection lorries and some new household waste collection bins will be issued.
- There are still issues relating to how food waste is disposed of and this is being looked into

**Q&A**

- Is this going to cost CDC a lot of money?
- This was agreed by the previous leadership
- What goes into the incinerator?
- Everything that is not recyclable
- Is there full carbon capture on the incinerator?
- Follows current regulations and full carbon capture is not a regulatory requirement.

**FINANCE**

**042 19/20 To receive Minutes from the Finance meeting held on the 21<sup>st</sup> May 2019**

The Minutes of the Finance meeting held on the 21<sup>st</sup> May were received with no comment.

- 043 19/20 To receive report from the Chair of Finance**  
Nil of note.
- 044 19/20 To approve retrospectively payments to end of May 2019**  
It was **RESOLVED** to approve, retrospectively, payment to the end of May 2019. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.
- 045 19/20 To receive Internal Auditors report as approved by the Finance Committee on the 21<sup>st</sup> May 2019.**  
The Internal Auditors report was received. The Chair of Finance reported that a few points were clarified, including the ‘best practice’ recommendation for stand alone mailboxes to be used for Council business only. The Chair said that he would be checking the Data Protection requirement and would report back accordingly.

<b>ACTION: Cllr Doherty to look into Data Protection requirements</b>
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District Cllr Andrews left the meeting.

- 046 19/20 To approve the Annual Governance Statement as recommended by the Finance Committee.**  
This is a requirement as part of the Annual Audit and is contained within the Annual Governance & Accountability Return. It was **RESOLVED** to approve the Annual Governance Statement as recommended by the Finance Committee. Proposed Cllr Doherty, seconded Cllr Harrison – all in favour.
- 047 19/20 To approve the Accounting Statement as recommended by the Finance Committee.**  
This is a requirement as part of the Annual Audit and is contained within the Annual Governance & Accountability Return. It was **RESOLVED** to approve the Accounting Statement as recommended by the Finance Committee. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.

<b>ACTION: Clerk to submit the AGAR to the External Auditor</b>
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#### **PLANNING**

- 048 19/20 To receive the minutes of the Planning committee meetings held on 21<sup>st</sup> May and 4<sup>th</sup> June 2019.**  
The Minutes of the Planning Committee Meetings held on the 21<sup>st</sup> May and 4<sup>th</sup> June were received with no comment.
- 049 19/20 To receive report from Chair of Planning Committee**  
Cllr Harrison reported that a large information pack had been sent to CDC in relation to the current Wick House application.
- Cllr Hill reported that he believed that the NDP group were close to finalising the Reg. 14 submission.

#### **WORKS & COMMUNITY**

- 050 19/20 To receive the minutes of the Works & Community Committee Meeting held on 28<sup>th</sup> May 2019**  
The Minutes of the Works & Community Committee meeting were received with no comment.

**051 19/20** **To receive report from Chair of Works & Community Committee**  
Cllr Morgan reported that a group of people interested in planting up areas in the town would be contacted for further information. The Clerk advised the Council that this had been done and the group would be attending the next W & C Committee meeting in June. Cllr Morgan also reported that further exploratory work is to be done in relation to establishing what type of burial facility might be provided in the future.

**ACTION: Clerk to research further the provision of burial grounds including Natural burial grounds. This item to considered by the Works & Community Committee.**

**052 19/20** **To consider a recommendation from the Works & Community Committee regarding Coln House School Playing Fields, and in response to request from GCC – to seek a long lease for the playing fields to incorporate certain caveats.**

The Council have been asked by GCC to respond to a proposal for the Council to take over the Coln House playing fields on a lease basis rather than a total transfer basis. Following debate, it was agreed that the Council would be happy to agree 'In Principle' to a 99-year lease. This information to be relayed back to GCC. The Council also felt that any current works to the perimeter walls, should be done before any hand over and this would be put to GCC. It should be noted that there is no formal lease available at this stage in the process as GCC have yet to receive formal approval from the Secretary of Education.

**ACTION: Clerk to contact GCC to advise of Councils response.**

**OTHER MATTERS**

**053 19/20** **Anything the Chair considers urgent**  
Nil of note.

**054 19/20** **Date of next meeting – 9<sup>th</sup> July 2019**

.....Chairman

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