

MEMBERSHIP:
 Cllr A. Doherty
 Cllr C. Foxall
 Cllr R. Harrison
 Cllr A. Jefferies
 Cllr J. Sanford
 Cllr S. Boulton (ex-officio)
 Cllr J. Nicholls (ex-officio)



**MINUTES OF THE FINANCE COMMITTEE MEETING
 HELD ON TUESDAY 18th June 2019**

Present: Cllr Doherty Cllr Harrison Cllr Sanford
 Cllr Boulton Cllr Nicholls

In attendance: Vanessa Lawrence (Clerk)

- F16 19/20 Apologies for absence**
 Apologies were received from Cllr Foxall, and Cllr Jefferies
- F17 19/20 Declarations of Interest in Items on the Agenda**
 None received
- F18 19/20 To approve the Minutes of the Finance Committee meeting held on 21st May 2019**
 It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 21st May 2019 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.
- F19 19/20 Clerk’s and Chairman’s Report**
 None
- F20 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit**
 N/A
- F21 19/20 To agree to reconvene the meeting following Public Participation (if applicable).**
 N/A
- F22 19/20 To consider and agree Auditors recommendation for.gov.uk e-mail addresses for Councillors.**
 Cllr Doherty has been looking into this and reported that he felt that this should be provided using Office 365, which is currently in operation but with no mailboxes attached. He felt that this programme has wider uses which would be beneficial for relaying information to all Councillors, such as easier document sharing. The Outlook system that the clerks are currently using has limited functionality. The Clerk was

asked to obtain quotes for the Office 365 package to include mailboxes for all Councillors and staff. He explained that whilst this would cost more, it would be far more secure and provide a more efficient way of working. It was **RESOLVED** to recommend to Full Council to hold bespoke mailboxes for Council work only. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour

ACTION: Clerk to add to item to the Agenda for the Full Council meeting in July.

F23 19/20 To confirm current Direct Debits (list circulated)
Following circulation of the list of Direct Debits currently in place, Cllrs confirmed their acceptance to continue these – all in favour.

F24 19/20 To consider and agree amounts for Earmarked Reserves
Cllr Doherty presented members with the spreadsheet detailing current EMR's. Following debate, the amounts were amended to reflect planned projects. It was **RESOLVED** to recommend the agreed figures to the Works & Community Committee for approval. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour. The updated list would be circulated accordingly

ACTION: Clerk to add to item to the Agenda for the Works & Community Committee meeting on the 25th June.

F25 19/20 Other matters the Chair considers urgent
None

There being no further business the meeting closed at 8.30pm.

.....Chairman

.....2019