



**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 16TH APRIL 2019**

Present: Cllr Doherty Cllr Foxall
Cllr Sanford Cllr Boulton
Cllr Harrison

In attendance: Vanessa Lawrence, Roz Capps (Clerks), Mr. Thornhill

- F118 18/19 Apologies for absence**
Apologies were received from Cllr Hing
- F119 18/19 Declarations of Interest in Items on the Agenda**
None received
- F120 18/19 To approve the Minutes of Finance Committee Meeting held on the 5th February 2019**
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 5th February 2019, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Sanford – 4 in favour, 1 abstention
- F121 18/19 Clerks Report/ Chairman’s Announcements**
The Clerk reported that Year End work has been completed. The internal audit will take place in May.
- F122 18/19 To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**
N/A
- F123 18/19 To agree to reconvene the meeting following Public Participation (if applicable)/**
N/A
- F124 18/19 To receive the Year-End Figures (details on Cllrs area of the website)**
The Committee considered the figures presented and queried various nominal codes, where adjustments had been made to reflect changes for 2019-20. Cllrs requested that the wording ‘No longer used’ should be replaced to clarify what this previously related to. The final figures which will be presented to the Auditor were approved and the wording relating to explanation of variances is to be amended.
- F125 18/19 To consider and agree amounts for Earmarked Reserves**

Discussion took place regarding possible changes for EMR's for 2019-20. It was suggested that an amount for possible Burial Ground should be excluded, but that should a suitable plot of land become available the Council might consider a PWLB loan. It was agreed to refer this matter to the Works & Community Committee for consideration of the Finance Committee's recommendation, to agree in principle, to use the PWLB loans, for a burial ground rather than earmark a sum of money. Proposed Cllr Foxall, seconded Cllr Boulton – all in favour. The remaining EMR figures to be deferred to the next Full Council meeting.

ACTION: Clerk to add EMR to the Agenda for the next Finance Committee meeting in May and to add an item to the Agenda for the W&C Committee meeting.

F126 18/19 To agree payment to Glos. Wildlife Trust as contribution towards path works.

It was **RESOLVED** to pay the money as previously agreed. Proposed Cllr Boulton, seconded Cllr Foxall.

ACTION: Clerk to make payment

F127 18/19 To consider and agree to reduce the rental charge for the upstairs office.

The Clerk explained that interest has been expressed in renting the upstairs room, but that the rent was too high considering rental of a larger room by FCC is less. Discussion took place regarding the overall set up of renting rooms in the Centre and it was suggested that FCC should be contacted to request a review of the commercial rates and whether they are realistic and appropriate.

ACTION: Clerk to contact FCC

F128 18/19 To consider report from the FCC Management Committee.

The report from the FCC Management Committee had been circulated prior to the meeting and related to possible high expenditure which may be incurred as a result of issues with the central heating boilers and the electricity supply. This to considered further following a meeting with FCC, which needs to be arranged.

ACTION: Clerk to contact FCC to arrange a meeting.

F129 18/19 Other matters the Chair considers urgent.

Cllr Foxall asked that consideration is given to possible costs for a study in conjunction with CDC. This matter be deferred until more information is available.

F130 18/19 To consider and agree change of date for the next meeting to the 21st May to allow for details from the end of year audit (17th May) to be made available.

It was **RESOLVED** to change the date for the next meeting to Tuesday 21st May 2019. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

There being no further business the meeting closed at 8.30pm

.....Chairman

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