



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 12<sup>TH</sup> MARCH 2019**

**Present:**            **Cllr Boulton**                            **Cllr John Morgan**  
                         **Cllr Foxall**                                **Cllr Harrison**  
                         **Cllr Roberts**                              **Cllr Bowen**  
                         **Cllr Nicholls**

**In attendance:** Vanessa Lawrence, Roz Capps (Clerks), District Cllr Coakley (part), District Cllr Andrews (part), County Cllr Theodoulou (part), Mr. J. Read

It was agreed to bring forward Item 268.

- 268 18/19**            **To consider and agree co-option for current Councillor vacancy for short term until May 2019.**  
It was **RESOLVED** to co-opt Mr James Nicholls as Councillor. Proposed Cllr Roberts, seconded Cllr Bowen – all in favour.
- 265 18/19**            **Apologies for absence**  
Apologies were received from Cllrs. Sanford, Hill, Hing, Winney, Jack Morgan & Doherty
- 266 18/19**            **Declarations of Interest in Items on the Agenda**  
Cllr Boulton declared an interest in item 281 18/19.
- 267 18/19**            **To approve the Minutes of Full Council meeting held on the 12<sup>th</sup> February 2019**  
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 12<sup>th</sup> February 2019. Proposed Cllr Morgan, seconded Cllr Bowen – all in favour.
- 268 18/19**            **To consider and agree co-option for current Councillor vacancy for short term until May 2019.**  
**As above.**
- 269 18/19**            **To receive Declaration of Acceptance of Office of new Councillor.**  
Cllr Nicholls' Declaration of Acceptance of Office was received, and the book duly signed.
- 270 18/19**            **Clerks Report/ Chairman's Announcements**  
The Clerk's report had been circulated prior to the meeting. Items covered related to actions carried out since the last meeting.

**271 18/19 To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**

It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Boulton, seconded Cllr Morgan – all in favour.

Mr Read was asked to explain the details of the Community Wellbeing Action Day which is planned for June 2019, and his request for assistance from the Council. The Action Day is a joint venture with groups such as Lechlade Lions, League of Friends, and other organisations overseen by the GRCC (Glos. Rural Community Council). Mr. Read explained that he would like the Council to assist with the administration and to help financially in paying for the venue.

**272 18/19 To agree to reconvene the meeting following Public Participation (if applicable)**

It was **RESOLVED** to reconvene the meeting following Public Participation. Proposed Cllr Morgan, seconded Cllr Harrison – all in favour.

**273 18/19 To receive report from District Cllrs**

Cllr Andrews reported as follows: -

- The community defibrillators are now being checked by the the CFR group. An application for grant funding for a new defibrillator to be situated at the Bowls Club has been received from the League of Friends, with support from the Bowls Club.
- East End – Planning application for Wick House. This is still ongoing with nothing more to report at present.
- Council tax will be increased by 2% (inflation increase).

Cllr Harrison requested more information relating to the Wick House application at East End. Cllrs Coakley and Andrews both reiterated that this was going through the process, they were unable to comment on the issues relating to hedges and trees at present. Cllr Harrison also asked if there would be any impact on the CDC budget as a result of Brexit. Cllr Coakley reported that a risk assessment had been carried out, various other considerations had been looked at such as storing diesel for the UBICO lorries, which was discounted. Mitigation has been looked.

**274 18/19 To receive report from County Cllr Theodoulou**

Cllr Theodoulou did not have anything of relevance to report and was present to answer any questions that might be raised.

District and County Cllrs left the meeting.

**275 18/19 To receive Police report – (circulated)**

The Police Report had been circulated prior to the meeting. Cllrs felt that something more should be done to try to prevent the spate of robberies in the area. It was agreed that more Police presence might deter criminals, but that the quota of police available for Fairford and surrounding areas was insufficient. It was agreed that a letter to the Police Commissioners and or the Chief Constable to raise concerns would be appropriate. The provision of private policing was discussed, but it was agreed that more research needs to be done before any conclusions can be arrived at.

**ACTION: Clerk to draft a letter and to research possible private policing.**

**276 18/19 To receive other report/s from meetings/events attended**

None attended.

**277 18/19**      **To consider correspondence received (for information only e-mailed)**

No comments received

**278 18/19**      **To consider and agree any responses to correspondence received for reply**

None

The Clerk reported that the RIAT briefing was taking place in May with Cllrs being invited. They have been advised that there will be representation from the Council.

#### FINANCE

**279 18/19**      **To receive the Minutes of the Finance meeting held on the 5<sup>th</sup> March 2019 (Draft)**

The Minutes of the Finance Committee meeting held on the 5<sup>th</sup> March were received with no comment.

**280 18/19**      **To receive report from Chair of Finance**

Cllr Foxall reported in the absence of the Chair of Finance.

**281 18/19**      **To approve, retrospectively, payments to end of February 2019 (Cllrs page of website)**

It was **RESOLVED** to approve, retrospectively, payments to the end of February 2019. Proposed Cllr Foxall, seconded Cllr Bowen – 5 in favour, 1 abstention.

**282 18/19**      **To receive income and expenditure figures to end of February**

The income and expenditure figures were received with no comment.

**283 18/19**      **To consider and agree recommendation from the Finance Committee to roll over underspend from 2018/19 youth support budget (£767) to assist with 2019/20 summer activities programme.**

The Clerk reported that the Finance had considered a request to roll over any underspent money from 2018/19 to 2019/20 to help with youth support, in particular the summer holiday activities for children. This was agreed by Finance and a recommendation made for formal approval by Full Council. After due consideration it was **RESOLVED** to roll over £767. Proposed Cllr Nicholls, seconded Cllr Morgan – all in favour.

**284 18/19**      **To agree expenditure of £500 for Civic visit from residents of Fairford – Manitoba(Canada) on the 6<sup>th</sup> May, for refreshments to be taken from the ‘Events’ budget line.**

The Deputy Clerk explained that she had received quotes for 2 different types of refreshments for this event, one being a hog roast and trimmings and afternoon tea and the other a traditional English sandwich lunch and afternoon tea. After due consideration Cllrs **RESOLVED** to approve expenditure of up to £600 for a traditional English sandwich lunch and afternoon tea. Proposed Cllr Morgan, seconded Cllr Roberts, - all in favour. The Clerk was asked to obtain 2 further quotes.

<b>ACTION: Clerk to obtain 2 further quotes for English style sandwich lunch and afternoon tea.</b>
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**285 18/19**      **Update on investment strategy**

Cllr Foxall reported that in order to comply with Audit requirements, it had been agreed some months back to spread some of the funds held by the Council and to open a new account with an alternative bank. Having been unsuccessful on first attempt, it was agreed recently that the Nationwide should be approached. The Clerk reported that this had been

done and confirmation had been received that an account was open. Money would be transferred into this account.

- 286 18/19**      **To receive details of End of Year grants awarded.**  
The Clerk reported that two organisations had approached the Council for grant funding: -  
Charity Fayre and Fairford Festival. The Finance Committee had agreed to grant The Charity Fayre - £250 and Fairford Festival £500.

#### PLANNING

- 287 18/19**      **To receive the Minutes of the Planning committee meeting held on 5<sup>th</sup> March 2019 (Draft)**  
The Minutes of the Planning Committee meeting held on the 5<sup>th</sup> March 2019 were received with no comment.

- 288 18/19**      **To receive report from Chair of Planning**  
The Chair reported that consideration has been given to a complaint from a resident regarding trees in the croft. The application at CDC has been approved. Due process has been followed.

- 289 18/19**      **To receive an update on the NDP**  
A public open day is being held in the Community Centre on Thursday 14<sup>th</sup> March as part of the process.

#### WORKS & COMMUNITY

- 290 18/19**      **To receive the Minutes of the Works & Community meeting held on the 26<sup>th</sup> February 2019 (Draft)**  
The Minutes of the Works & Community Committee meeting were received with no comment.

- 291 18/19**      **To receive report from Works & Community Committee**  
None received in the absence of a Chair. However, the Clerk has covered some of the issues dealt with by this Committee in the Clerk's report.

#### PROCEDURES

- 292 18/19**      **Report from Chair of Procedures Committee**  
The Chair reported that Policies were considered and approved. He also reported that a recommendation to Full Council had been made for the 'Nolan Principle of Public Life' to be formally adopted.

#### OTHER MATTERS

- 293 18/19**      **To re-consider and agree date for Annual Town Meeting following receipt of information relating to elections and Purdah.**  
Following brief discussion considering the information received regarding Purdah, it was **RESOLVED** to hold the Annual Town Meeting on Thursday 30<sup>th</sup> May 2019. The relevant organisations will be notified, and the date published. Proposed Cllr Boulton, seconded Cllr Roberts – all in favour.

- 294 18/19**      **To consider and agree any actions regarding request from Mr. John Read regarding proposals for a Community Action Day (e-mail circulated (6.3.19))**  
Cllrs considered Mr. Read's report at Public Participation time and it was **RESOLVED** to contribute £125 towards the cost of the venue. It was further agreed that the Council would be happy to promote the event, but that administration help would be limited due to time constraints. Proposed Cllr Boulton, seconded Cllr Foxall – all in favour.

- 295 18/19 To formally adopt the ‘Nolan Principles’ of public life (details circulated).**  
 Whilst it is taken as read that Cllrs follow the above Principles, the Procedures Committee felt that a more formal acknowledgement should be adopted. Cllrs **RESOLVED** to formally adopt the ‘Nolan Principles’ of Public Life. Proposed Cllr Foxall, seconded Cllr Roberts – all in favour.
- 296 18/19 Anything the Chair considers urgent**  
 Nil of note.
- 297 18/19 Date of next meeting – 9<sup>th</sup> April 2019**

**IN CAMERA ITEMS:**

- 297 18/19 Update on proceedings relating to KEE**
- 298 18/19 Update on FCC staffing issues**

**FULL COUNCIL MEETING – 12<sup>TH</sup> MARCH 2019**

**ADDENDUM**

- 299 18/19 To consider and agree the following Policy Documents:**
- **Revised Standing Order**
  - **Financial Regulations**
  - **Code of Conduct**
  - **Financial Risk Register**
  - **Investment Policy**
- The Clerk reported that in order to comply with Audit requirements the above documents which had been circulated prior to this meeting, require approval before the end of March. All the documents had been scrutinised by the Procedures committee and approved. It was therefore **RESOLVED** to approve the above documents. Proposed Cllr Foxall, seconded Cllr Roberts – all in favour.

**There being no further business the meeting closed at 9pm.**

.....**Chairman**

.....**2019**