



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 13<sup>TH</sup> NOVEMBER 2018**

**Present:** Cllr Boulton      Cllr Doherty      Cllr Foxall  
Cllr Hill              Cllr Morgan      Cllr Harrison  
Cllr Hing              Cllr Sanford      Cllr Roberts  
Cllr Smith

**In attendance:** Vanessa Lawrence, Roz Capps (Clerks), District Cllrs Coakley & Andrews (part), County Cllr Theodoulou (part)

- 156 18/19      Apologies for absence**  
Apologies were received from Cllr Frank, Winney and Bowen
- 157 18/19      Declarations of Interest in Items on the Agenda**  
None received.
- 158 18/19      To approve the Minutes of Full Council meeting held on the 9<sup>th</sup> October 2018**  
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 9<sup>th</sup> October 2018. Proposed Cllr Hing, seconded Cllr Foxall – 8 in favour, 2 abstentions.
- 159 18/19      Clerks Report/ Chairman’s Announcements**  
The Clerk’s report had been circulated prior to the meeting and contained information on Actions carried out since the last meeting.
- 160 18/19      To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**  
N/A
- 161 18/19      To agree to reconvene the meeting following Public Participation (if applicable)**  
N/A
- 162 18/19      To receive report from District Cllrs (see weekly bulletins – e-mailed)**  
Cllr Andrews reported as follows:  
- District supporting Bourton’s health initiative for communities. Fairford’s League of Friends are in talks with Bourton in order to establish if a similar initiative can be brought to Fairford and surrounding villages. The League will be taking the lead to see if their remit covers this area. A meeting is planned for late January.  
- Radiology services will continue to operate from Fairford Hospital but will be limited as a result of Glos. health services limitation on radiological services at minor units due to a shortage of radiologists.  
- CDC Awards – 3 winners, 2 from Fairford and 1 from Lechlade

Q: Cllr Harrison – What is being done to improve the situation regarding the shortage of radiologists?

A: Glos. trying to make jobs more attractive. It is hoped that this situation will improve over the next few months.

Q: Cllr Hing – Green bins are being lost and the condition of the road after collection is poor, with waste being dropped and not picked up, what can be done?

A: Cllr Andrews will ask for extra supervision

A: Cllr Doherty reported that Ubico have already been contacted and have put in new measures.

Cllr Smith said that he felt there was little flexibility in the approach, cardboard that has fallen out of bags is left and not picked up.

Q: Cllr Harrison asked about problems since the new opening times at recycling centres had come into force?

A: County carried out significant studies, looking at usage of the sites and times were balanced so that if one was closed another was open.

**163 18/19 To receive report from County Cllr Theodoulou**

Cllr Theodoulou reported that there has been an increase in crime, particularly thefts from motor vehicles. Cllr Coakley asked if the Council could post advise residents to ensure that their properties always appear to be occupied, possibly with timers for lights. Homes that appear to be empty are more likely to be targeted by thieves. Cllr Theodoulou said that he would be contacting the Police & Crime Commissioner regarding this matter.

**ACTION: Clerk to contact the Police to establish whether they would be attend monthly Town Council meetings and to seek information on dates for Police Liaison meetings**

**164 18/19 To receive other report/s from meetings/events attended Report from Cllr Boulton – Young Ambassadors meeting on 9<sup>th</sup>**

November. Youth ambassadors have been split into two groups, those dealing with environmental topics and others with local government matters.

Youths reported as follows:

- their wish to have more accessibility to the Palmer Hall for film nights and other activities.

Cllr Roberts as Council representative said that this would need more organisers and supervisors for this to be viable.

- more cycle racks and the provision of a cycle path, in the town to encourage people to cycle.

- Safe footpath on Mill Lane Bridge.

Further research on how this could be achieved is required.

**ACTION: Clerk to speak to the ECT and Glos. Highways,**

**Report from Cllr Harrison – meeting with Sophia Price – CDC – 22<sup>nd</sup> October 2018.**

Meeting notes have been e-mailed to Cllrs. , and covered issues relating to Permitted Development Rights.

**Report from Cllr Hing – Endowed Trust meeting – 12<sup>th</sup> November**

The Trust met to agree the distribution of available funds. They agreed to fund 6 or 7 students, grants given for such things as books for university and help for tools and equipment for those entering apprenticeships. An amount of money has been given to Farmors School and the Primary School for their hardship fund – Approx. £4.5k has been distributed. The fund for this year has now closed. The Trust were made aware that Cllr Frank would also be acting as Fairford Town Council's representative.

**Report from Cllr Roberts – Palmer Hall refurbishment.**

Cllr Roberts reported that the refurbishment work has commenced and is progressing satisfactorily. The disabled toilet has been installed and at the beginning of January the new male & female toilets will be installed with the main hall and stage finishing the project in March. However, since

commencement of the works, extra work is required for roof repairs and fund raising is continuing in order to obtain funds for this.

#### **Remembrance Day Parade & Service**

This year saw approx. 500 people attend the service, with standing room only and people having to stand outside. This was an exceptional turn out. Cllr Hing reported that this year in conjunction with the church and British Legion, primary school children laid crosses on the war memorial. The British Legion wish the Council to consider approving the introduction of children reading out the names of the fallen as they lay a cross on the war memorial. It was agreed that this will be added to the Agenda for the next W&C meeting for consideration.

**ACTION: Clerk to add British Legion request for change to Remembrance Day schedule for future years. Clerk to speak to Chris Hobson regarding the complete list of names of the fallen.**

#### **Report from Cllr Morgan – Emergency Action meeting – GRCC**

Cllr Morgan reported that he and Mr. Morgan attended a meeting organised by GRCC regarding the Emergency Action Protocol. He said that the meeting was mainly directed to Councils that do not have a plan of action and that FTC's plan was held as an example. New legislation over the past few years has meant that some changes are required to encompass vulnerable people. Cllrs Morgan, Frank and Mr. Morgan will be looking at this further.

#### **Cllrs Theodoulou, Coakley and Andrews left the meeting**

**165 18/19 To consider correspondence received (for information only e-mailed)**

Correspondence was received with no comment.

**166 18/19 To consider and agree any responses to correspondence received for reply**

None received

#### **FINANCE**

**167 18/19 To receive Minutes of the Finance Committee Meeting held on the 6<sup>th</sup> November 2018(unapproved)**

The Minutes of the Finance Committee meeting were received with no comment.

**168 18/19 To receive report from Chair of Finance**

(See Minutes from the Finance Committee meeting held on the 6<sup>th</sup> November)

**169 18/19 To approve, retrospectively, payments to end of October 2018 (Cllrs page of website)**

It was **RESOLVED** to approve, retrospective payments to the end of October 2018. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

#### **PLANNING**

**170 18/19 To receive the Minutes of the Planning committee meeting held on 16th October 2018 (unapproved)**

The Minutes of the Planning Committee meeting held on the 16<sup>th</sup> November were received with no comment.

**171 18/19 To receive report from Chair of Planning**

(See Minutes of Planning meeting held on the 16<sup>th</sup> November)

**172 18/19 Update NDP**

Cllr Hill reported as follows:-

- The Hydrology Report has now been received and approved. This has been shared with AECOM and will be reviewed on the 29<sup>th</sup> November. Some of the sections of the report have been re-drafted by the Council.

- The ND group met with The Ernest Cook Trust to obtain information on their future plans. The Hydrology report will also be shared with the Trust.
- Met with CDC to establish how best to frame the Plan so that it doesn't conflict with the Local Plan. Very constructive meeting. Another meeting is arranged for early January.

**173 18/19**      **To invite Cllrs to consider joining the Planning Committee.**  
 Cllrs were again asked to consider joining the Planning Committee as they are one short. This will be considered again at the next Full Council meeting.

**WORKS & COMMUNITY**

**174 18/19**      **To receive Minutes of the W & C Committee meeting held on the 23<sup>rd</sup> October 2018 (unapproved)**  
 The Minutes of the W& C Committee meeting were received with no comment.

**175 18/19**      **To receive report from Chair of Works & Community meeting**  
 Many of the items from the W&C Committee were covered in the Clerks report.

**OTHER MATTERS**

**176 18/19**      **Anything the Chair considers urgent**  
 None

**177 18/19**      **Date of next meeting – 11<sup>th</sup> December 2018**

**IN CAMERA ITEM**

**178 18/19**      **To consider and agree proposal from the Finance Committee to set aside an agreed sum for possible legal and contractual advice.**  
 Cllr Foxall briefed the Council on a recent meeting.

**There being no further business the meeting closed at 8.05pm.**

.....Chairman

.....2018