



## Fairford Town Council

### MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 27<sup>TH</sup> MARCH 2018

**Present:** Cllr Boulton Cllr Doherty  
Cllr Roberts Cllr Sanford

**In attendance:** Vanessa Lawrence, Roz Capps (Clerks), Cllr Harrison, Cllr Hing

A report was received from Chloe Williams, Travel Plan Co-ordinator from Fairford Gate.

- WC160 17/18 To elect a Chairman for this meeting.**  
Cllr Doherty proposed that Cllr Boulton should chair the meeting, seconded Cllr Sanford – all in favour
- WC161 17/18 Apologies for absence**  
Apologies were received from Cllr Bowen
- WC162 17/18 Declarations of Interest in Items on the Agenda**  
None received.
- WC163 17/18 To approve the Minutes of the Works & Community Committee meeting held 27<sup>th</sup> February 2018**  
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 27<sup>th</sup> February 2018. All in favour.
- WC164 17/18 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable)**  
N/A
- WC165 17/18 To agree to reconvene the meeting following Public Participation (if applicable)**  
N/A
- WC166 17/18 Clerk's/ Chairman's/ Groundsman's Reports**  
None received
- WC167 17/18 Updates:**
- **Request for reduction of speed through Fairford** – The Clerk and Cllr Boulton reported that following various discussions with Glos. Highways, there is no way forward at the present time, for any request to reduce the speed limit through the town to be considered. GCC confirm that Fairford is unable to demonstrate a requirement for any reduction.

- **Installation of Portaloo in the Walnut Tree Field** – The Clerk confirmed that the portaloo is to be installed at the end of the month and that the Groundsman would be creating a means to secure the unit.
- **Floral display costs for RAF 100** – The Clerk reported that RIAT have confirmed that they would be sponsoring the floral displays. The Clerk is endeavouring to source a suitable supplier of plants and has approached GCC to seek permission to use the empty polytunnel at Coln House school to bring on the plants until they are ready for planting. Cllrs suggested that as there will be dealing with a huge number of plants, we should contact the Gardening Club to see if they would be able to assist.

**ACTION: Clerk to contact Fairford Gardening Club**

**Repositioning of Welcome to Fairford signage and gardens** - Tom Maddox (Green Attitude), to be contacted regarding moving the the 'Welcome to Fairford' signs at the western approach to Fairford, before planting up the beds at the base of the signs.

**ACTION: Clerk to contact Fairford Gardening Club and Tom Maddox.**

- **Victory Villas** – The Clerk and Cllr Boulton reported that following an on-site meeting with GCC Highways, their representative confirmed that it would be likely that the area opposite Victory Villas on the London Road would be reinstated to its original form i.e. a pavement and grass verge. He expressed his view that it would be unlikely that GCC would look favourably on creating a tarmacked area for parking as it was not within their remit to provide private parking. He advised that he will be drawing up plans and would contact the Council in due course.
- **CCTV** – The Clerk reported that bad weather has prevented the work to improve the CCTV system. She also confirmed that units would have to be placed on the Bridge to facilitate the installation of cameras at Milton Street. Cllr Doherty said that he would speak to the contractor.

**ACTION: Cllr Doherty to speak to AEL (VSM)**

**WC168 17/18      Review of finances**

The Clerk said that figures would be made available in line with the end of year process and would be circulated as soon as they were available.

**ACTION: Clerk to carry out end of year process and report accordingly**

**OTHER MATTERS**

**WC169 17/18      To re-consider and agree how best to encourage volunteers to come forward to carry out speed monitoring in Fairford, under the Speedwatch scheme.**

Following debate, it was agreed that the Clerks should contact the list of trained volunteers in the first instance and to report back accordingly. This matter to be brought up at the Annual Town Meeting in May.

**ACTION: Clerks to contact speedwatch volunteers. Clerk to add this item to the Agenda for the Annual Town Meeting.**

**WC170 17/18      To consider and agree any actions from the report received from Chloe Williams (Systra Ltd) – Residential Travel Plan**

Following receipt of report from Chloe Williams prior to this meeting, the Committee agreed that we would assist with promoting the Car Share

scheme and any other information that might be of relevance to the Community as a whole.

**ACTION: Clerks to publish relevant information on the Council's Facebook page and website**

**WC171 17/18**      **Anything the Chair considers urgent**  
**Defibrillator awareness session** - SWAST would like to run a session and have provided 3 dates in June and July which might be suitable. Clerks to advertise on social media to gauge interest.

**WC172 17/18**      **Date of next meeting – 24<sup>th</sup> April 2018**

There being no further business the meeting closed at 8.30pm

.....Chairman

.....2018